**There was a meeting of Chawleigh Parish Council on Wednesday 11th January 2023 at 7.300pm held in the Chawleigh Village Hall.**

**Members Present:** Parish Councillors Steve Godley (Chairman); Daphne Cockram; Bert Batty; Jan Flavin; Henry Martin; David Stewart.

**Also Present:** District Cllr. Clive Eginton

**In attendance:** Rob Martin, Parish Clerk

**One member of the general public**.

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**MINUTES:**

|  |  |
| --- | --- |
| **2223-102** | **APOLOGIES**  Apologies had been received from Cllr. Jan Flavin.  Apologies had also been received from County Cllr. Squires. |
| **2223-103** | **DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)**  Non-pecuniary interests were declared by:   * The Chairman in relation to anything on the playing field & CCT * Cllr. Cockram in relation to anything on the playing field and the small shed as she was on both of the committees involved. * Cllr. Flavin whose husband was involved with the CCT * Cllr. Martin as a trustee of the Parish Lands Charity |
| **2223-104** | **PARISH COUNCILLOR VACANCIES**  Kriss Cottrell had been informed that he had not fulfilled the attendance requirements of councillors and was therefore no longer a councillor. He had responded that he had intended to resign in any case as he was moving out of the village.  No applications had been received for the three vacancies on the parish council |
| **2223-105** | **MINUTES**   1. On a proposal by Cllr. Cockram, seconded by Cllr. Batty it was **Resolved** to accept the revised minutes for the meeting on 28th September 2022 as a correct record. 2. On a proposal by Cllr. Cockram, seconded by Cllr. Batty it was **Resolved** to accept the revised minutes for the meeting on 9th November 2022 as a correct record.   Both sets of minutes were signed by the Chairman. |
| **2223-106** | **COUNCIL REPORTS** |
|  | 1. **To receive the Clerk’s Report** 2. **To receive the Chairman’s Report** 3. **Other Councillor Reports**   Cllr. Martin reported that the drains in the village were overflowing. He was asked to put this on the DCC website.  Cllr. Cockram would take on the task of looking for grants towards the play equipment, such as Awards for All. |
| **2223-107** | **CHAWLEIGH COMMUNITY TRUST (CCT)**  The CCT AGM was held on the previous evening and the feedback was that the increase in costs had meant that support to provide affordable housing was needed and they were awaiting information from the government as to what was ging to be available. |
|  | *The Chairman to declare the meeting closed* |
| **2223-108** | **PUBLIC AND OTHER BODIES’ SESSION**  To hear reports from and allow questions to be asked to District and County Councillors and to take any questions from members of the public.   1. County Councillor – nothing had been received from County Cllr. Squires. 2. District Councillor – District Cllr. Clive Eginton reported that from April 2023 a pilot scheme would be introduced for introducing weekly recycling collections rather than fortnightly. He also reported that MDDC would not be surcharging holiday homes with 100% extra council tax, in line with new powers. 3. Members of the public – no members of the public were present.   Any reports previously received from County and District Councillors will be assumed to have been read. |
|  | *The Chairman to declare the meeting open* |
| **2223-109** | **FOOTPATH WORKS**  Cllr. Batty. Reported that there was still some P3 grant money available. He had identified some work that needed to be done near the Chapel. The clerk said that there was around £900 left and it was agreed that Cllr. Batty should look to use this before the end of March 2023 to get repairs done. |
| **2223-110** | **DEFIBRILLATORS**  The clerk would contact Jessica Courtney of SWAST to arrange for the payment of the invoice for the current defibrillator. She had already indicated that it was proving to be difficult to get new machinery due to supplier issues. |
| **2223-111** | **GRIT BINS**  Cllr. Cockram reported that the one at the bottom of Chawleigh Hill was completely grown in and she had reported this on the DCC website. She also said that there ought to be a grit bin close to the village hall and asked whether the parish council would look to have one installed.  It was **Resolved** that a grit bin should be installed, and the clerk would write to Cllr. Squires to see how this could be achieved and to ask whether her community fund grant could be used to pay for it.  Grit bins will be filled by Devon County Council free of charge and requests for this to happen should be made through the highways website. |
| **2223-112** | **ASH DIE-BACK – REMOVAL OF INFECTED TREES**  One quote had been received for the removal of the infected trees in the sum of £4,200 and the Chairman undertook to get further quotations. It was apparent that the cost was going to be substantial, so it would be necessary to put enough in the budget to cover the work. |
| **2223-114** | **DOG FOULING**  Cllr. Batty said that the main problem was in the churchyard and he had discussed this with those responsible who would attempt to reduce the problem. He also mentioned the possibility of installing bag dispensers next to the bins which he had seen on Amazon at around £27 each. On a proposal by Cllr. Batty, seconded by Cllr. Cockram it was **Resolved** to acquire four dispensers and delegate the action to the clerk, in liaison with Cllr. Batty. |
| **2223-115** | **2023-24 BUDGET & PRECEPT**  The clerk had circulated an analysis and report on the budget as he would envisage it. The discussion started to look at the potential for matters such as the tree work to cost more than the £3,000 budget shown (£4,000 was more likely) and the circumstances that might affect the need for a £2,000 budget for the potential election charges.  It was **Agreed** that the line by line analysis supplied by the clerk would form the basis of the budget for 2023/24. The discussion then moved to what level of precept would be necessary to cover the net expenditure, and the possible effect on the General and Earmarked Reserves.  The current Band D charge was £52.84 so the suggested increases related to the this as a value and a percentage. The clerk had shown two examples the first of which would cover the ongoing expenditure for the year but nothing towards the extraordinary costs, would increase the precept charge by £1.39 a year, 3.65%. At the other end of the spectrum, to cover all of the budgeted expenditure would require a precept charge of £81.98, an increase of £29.00 or 55%. Even at the most extreme level, the annual bill for a Band D property would increase by just over £2, or £2.40 a month, or £0.56 per week.  On a proposal by the Chairman, it was **Resolved** to increase the precept charge by 2.63% to £54.23 per Band D property. |
| **2223-116** | **CORONATION CELEBRATIONS**  The coronation ok King Charles lll will take place on Saturday 6th May 2023. The Chairman suggested using the finance for this should come from the Shop Account. Cllr. Cockram questioned whether there was a commitment to do something. The Chairman suggested that there was £1,000 earmarked already for this. The details of what could be done would need to be discussed as part of the next meeting, which would start at 7pm to cover this.  Cllr. Martin would arrange for the hall to be booked for all day on 6th May 2023. |
| **2223-117** | **SHOP LEASE**  The clerk would chase the solicitor again on this matter. |
| **2223-118** | **BANK RECONCILIATION**  The 31st December 2022 Bank Reconciliation statement would be circulated later. |
| **2223-119** | **RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET**  The statement of Receipts and Payments compared to Budgets for the period from 1st April 2022 to 31st December 2022 would be circulated later. |
| **2223-120** | **RECEIPTS & PAYMENTS SCHEDULE**  On a proposal by the Cllr. Batty, seconded by Cllr. Martin it was **Resolved** to make the payments in the schedule below. The clerk would l cancel the Zoom subscription. |
|  | |  |  |  |  | | --- | --- | --- | --- | | **PAYMENTS** |  |  |  | | **Payment to** | **Services** | **Amount**  **£** | **Payment No.** | | **2022/2023** |  |  |  | | Lilian Jones | Caretaker – December 2022 | 152.08 | SO | | RJ Martin | Salary December 2022 | 332.92 | 2223-24 | | HMRC | Tax Deduction | 83.20 | 2223-24 | | IONOS | Website Domain – December 22 | 4.80 | Card | | IONOS | Email Access – December 22 | 2.40 | Card | | Zoom | Access – December 22 | 14.39 | Card | | Lilian Jones | Caretaker – January 2023 | 152.08 | SO | | RJ Martin | Salary January 2023 | 332.92 | 2223-26 | | HMRC | Tax Deduction | 83.20 | 2223-26 | | IONOS | Website Domain – January 23 | 4.80 | Card | | IONOS | Email Access – January 23 | 2.40 | Card | | Zoom | Access – January 23 | 14.39 | Card | | MDDC | Verge Maintenance 2022/23 | 615.67 | 2223-25 | | Chawleigh Shop | Cleaning Materials | 50.26 | 2223-27 | |  |  |  |  | | **RECEIPTS** |  |  |  | | **Receipt from** | **Services** | **Amount**  **£** | **Method** | | **2022/2023** |  |  |  | | None |  |  |  | |
| **2223-121** | **PLANNING APPLICATIONS**  To consider the following Planning Applications and to agree comments: |
|  | 1. **Planning Applications made since the last meeting** |
|  | |  |  |  | | --- | --- | --- | | **Reference** | **Location** | **Proposal** | | None |  |  |  1. **Decisions made by Mid Devon District Council since the last meeting**  |  |  |  |  | | --- | --- | --- | --- | | **Reference** | **Location** | **Proposal** | **Decision** | | 21/01988/FULL | Land at NGR 268201 111840 (North West of Higher Ford House) Chawleigh  Devon | Retention of vehicular access, parking area and gate | Refused | | 22/01528/ARM | Holly House  Chawleigh  Chulmleigh  Devon | Reserved Matters for the erection of 2 dwellings following Outline approval  22/00243/OUT | Refused |  1. **Other Planning Matters**   There were none. |
| **2223-122** | **DATE OF NEXT MEETING**  The next meeting of Chawleigh Parish Council is scheduled to be Wednesday 22nd February 2023, in Chawleigh Village Hall at 7.00pm for the King’s Coronation celebration and 7.30pm for the Parish Council agenda. |
| **2223-123** | **CONFIDENTIAL MATTERS**  Section 1 paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 stipulates that a council may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.  The Council to decide whether to close the meeting to the public and press on the basis of any confidential matters that need to be considered. |
| **2223-124** | **MEETING CLOSURE**  The meeting closed at 8.45 pm |

Signed:………………………

Print:…………………………

Date:…………………………

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST**