**To: all Members of Chawleigh Parish Council**

For information: County and District Ward Members, press and public

Issue date: Wednesday 15th February 2023

*The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.*

|  |  |
| --- | --- |
|  | **PARISH COUNCIL AGENDA** |
| **2223-125** | **APOLOGIES**To receive apologies for absence |
| **2223-126** | **DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)**To receive declarations of interest in items on the agenda  |
| **2223-127** | **PARISH COUNCILLOR VACANCIES**The parish council now has three vacancies it can fill by co-option. To consider applications made for co-option as a Parish Councillor. |
| **2223-128** | **MINUTES**To approve, as a correct record, the minutes of the Parish Council Meeting held on 11th January 2023. |
| **2223-129** | **COUNCIL REPORTS** |
|  | 1. **To receive the Clerk’s Report**
2. **To receive the Chairman’s Report**
3. **Other Councillor Reports** – to receive any reports from councillors on matters the council could consider at future meetings and to report on any meetings attended on behalf of the council.
 |
| **2223-130** | **CHAWLEIGH COMMUNITY TRUST (CCT)**To receive an update on the CCT activity since the last meeting. |
|  | *The Chairman to declare the meeting closed* |
| **2223-131** | **QUESTIONS FOR LIVEWEST**To enable members of the public and councillors to ask questions of LiveWest about the proposal to Build 26 Affordable Dwellings at Land at NGR 270904 112818 (The Barton) Belle Vue, Chawleigh. Mid Devon reference 23/00043/MARM |
| **2223-132** | **PUBLIC AND OTHER BODIES’ SESSION**To hear reports from and allow questions to be asked to District and County Councillors and to take any questions from members of the public.1. County Councillor
2. District Councillor
3. Members of the public

Any reports previously received from County and District Councillors will be assumed to have been read. |
|  | *The Chairman to declare the meeting open* |
| **2223-133** | **FOOTPATH WORKS**To receive a report from Cllr. Batty.  |
| **2223-134** | **DEFIBRILLATORS**The contract payment for both defibrillators will be made once SWAST organise an invoice payable by the parish council. The second machine has been ordered and will be paid for with this payment. |
| **2223-135** | **RUBBISH & GRIT BINS**The attached are maps of the parish, upon which councillors should annotate details of the location and condition of the existing bins. This can then be used to send to MDDC for their response to a request to repair/replace them. The grit bin request had been submitted to DCC as had a request for a grant from Cllr. Squire’s community fund. |
| **2223-136** | **ASH DIE-BACK – REMOVAL OF INFECTED TREES**To receive an update on this. |
| **2223-137** | **CORONATION CELEBRATIONS**The coronation of King Charles will take place on Saturday 6th May 2023. To hear an update on the preparations for this together with anything required from the parish council. |
| **2223-138** | **SHOP LEASE**To consider updates on the progress of this lease. |
| **2223-139** | **SHED LEASE**To consider updates on the progress of this lease. The solicitor was awaiting a draft lease from those representing the Parish Lands Charity when last questioned on this. |
| **2223-140** | **BANK RECONCILIATION**To approve the attached 31st January 2023 Bank Reconciliation statement |
| **2223-141** | **RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET**To receive the statement of Receipts and Payments compared to Budgets for the period from 1st April 2022 to 31st January 2023 (attached). |
| **2223-142** | **RECEIPTS & PAYMENTS SCHEDULE**To approve the payment of the invoices on the schedule below for the period since the last meeting, as below: |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **PAYMENTS** |  |  |  |
| **Payment to** | **Services** | **Amount****£** | **Payment No.** |
| **2022/2023** |  |  |  |
| Lilian Jones | Caretaker – February 2023 | 152.08 | SO |
| RJ Martin  | Salary February 2023 | 332.92 | 2223-27 |
| HMRC | Tax Deduction | 83.20 | 2223-27 |
| IONOS | Website Domain – February 2023 | 4.80 | Card |
| IONOS | Email Access – February 2023 | 2.40 | Card |
| Zoom | Access – February 2023 | 14.39 | Card |
| Lilian Jones | Caretaker – March 2023 | 152.08 | SO |
| RJ Martin  | Salary March 2023 | 332.92 | 2223-29 |
| HMRC | Tax Deduction | 83.20 | 2223-29 |
| IONOS | Website Domain – March 2023 | 4.80 | Card |
| IONOS | Email Access – March 2023 | 2.40 | Card |
| Zoom | Access – March 2023 | 14.39 | Card |
| SWAST | Defibrillator Contracts | 3,360.00 | 2223-28 |
| Bert Batty – Amazon | Ink Cartridges for P3 work | 21.60 | 2223-28 |
| Microsoft | Office 365 Annual Charge | 79.99 | Card |
|  |  |  |  |
| **RECEIPTS** |  |  |  |
| **Receipt from** | **Services** | **Amount****£** | **Method** |
| **2022/2023** |  |  |  |
| Steve Godley | Defibrillator Funds | 204.00 | Cash |

In addition, payments will be made for invoices received since the agenda was set. |
| **2223-143** | **PLANNING APPLICATIONS**To consider the following Planning Applications and to agree comments: |
|  | 1. **Planning Applications made since the last meeting**
 |
|  |

|  |  |  |
| --- | --- | --- |
| **Reference** | **Location** | **Proposal** |
| 23/00043/MARM | Land at NGR 270904 112818 (The Barton) Belle Vue Chawleigh Devon | Reserved Matters for appearance, scale, landscaping, layout and scale for the erection of 26 dwellings following Outline approval 19/00718/MOUT |

1. **Decisions made by Mid Devon District Council since the last meeting**

|  |  |  |  |
| --- | --- | --- | --- |
| **Reference** | **Location** | **Proposal** | **Decision** |
| None |  |  |  |

1. **Other Planning Matters**

The Silverton Neighbourhood Plan Regulation 16 consultation period ends on 3rd March 2023. To consider whether the parish council has any comments on this. |
| **2223-144** | **DATE OF NEXT MEETING**The next meeting of Chawleigh Parish Council is scheduled to be Wednesday 5th April 2023, in Chawleigh Village Hall at 7.30pm. |
| **2223-145** | **MEETING CLOSURE** |