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| **PUBLIC PRESENTATION**  **Wednesday 9th November at 6.30pm** |

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| **LAND OFF SCHOOL CLOSE – LIVEWEST PRESENTATION**  Following the distribution of leaflets around the parish by LiveWest, officers from the housing association made themselves available to explain what is being proposed for this site.  This presentation started at 6.30pm and concluded by 8.15pm.  Many members of the public attend the presentation both as interested residents and potential customers for the available housing |

**There was a meeting of Chawleigh Parish Council on Wednesday 9th November 2022 at 8.20pm held in the Chawleigh Village Hall.**

**Members Present:** Parish Councillors Steve Godley (Chairman); Daphne Cockram; Bert Batty; Jan Flavin; Henry Martin; David Stewart.

**Also Present:** District Cllr. Clive Eginton

**In attendance:** Rob Martin, Parish Clerk

**One member of the general public**.

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**MINUTES:**

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| **2223-080** | **APOLOGIES**  **To receive apologies for absence**  Apologies were received from Cllr. Cottrell. |
| **2223-081** | **DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)**  **To receive declarations of interest in items on the agenda**  Non-pecuniary interests were declared by:   * The Chairman in relation to anything on the playing field & CCT * Cllr. Cockram in relation to anything on the playing field and the small shed as she was on both of the committees involved. * Cllr. Flavin whose husband was involved with the CCT * Cllr. Martin as a trustee of the Parish Lands Charity |
| **2223-082** | **PARISH COUNCILLOR VACANCIES**  No applications had been received for the two councillor vacancies. |
| **2223-083** | **MINUTES**  The draft minutes were considered and it was **Agreed** that the minute in relation to the planning response for the TB shelter did not truly reflect all of the opinions expressed. In conjunction with Cllr. Stewart, the clerk would rework this minute to a more succinct version for approval at the next meeting. |
| **2223-084** | **COUNCIL REPORTS** |
|  | 1. **To receive the Clerk’s Report**   The clerk reported as follows:   1. **Playing Field Charity**   I have not had the opportunity to write a report on this just yet.   1. **Updating The Dart**   I sent a summary of the last meeting, in plenty of time, to the Dart editor but it apparently went into the spam box, only to be discovered the day after the copy had been sent to the printer. I will ensure that a receipt is gained next time.   1. **Tarka Railway Campaign**   This has been communicated to the appropriate people, but I have yet to receive a response.   1. **Shed Lease Preparation**   The request to start this has been sent to Lindsay who has acknowledged receipt of the up-front payment and confirmed she has been corresponding with the Parish Land Charity solicitor.   1. **To receive the Chairman’s Report**   The Chairman asked whether, in response to the energy and inflation crisis being experienced by people currently, the parish council should be in the position to offer a ‘warm room’. Cllr. Cockram explained that she had contacted the Parish Lands Charity about this and it could be done both organisations working together. The idea would be to have a room in the hall open with heating available to anyone needing it. It was agreed an amount would be included in the budget for hall hire and heating costs.   1. **Other Councillor Reports**   Cllr. Flavin brought up the problem of loose dogs in the churchyard. The clerk would write to the church again to highlight the problem.  Cllr. Martin asked about the illegal gate. District Cllr. Eginton responded by saying that this was still an outstanding planning enforcement matter which will be dealt with in due course. |
| **2223-085** | **CHAWLEIGH COMMUNITY TRUST (CCT)**  The Chairman stated that the tenders were due back shortly. |
|  | *The Chairman to declare the meeting closed* |
| **2223-086** | **PUBLIC AND OTHER BODIES’ SESSION**  To hear reports from and allow questions to be asked to District and County Councillors and to take any questions from members of the public.   1. **County Councillor**   The county councillor was not present   1. **District Councillor**   District Cllr. Eginton asked whether the parish council wished to increase the number of councillor positions on Chawleigh Parish Council because he would be saying that the nine current positions would be continued when the question had to be answered on 1sT December 2022, as part of the parish governance review. It was **Agreed** that the number for Chawleigh should remain at nine.  He said that MDDC’s Million Pound Challenge was underway to find savings, or increased income totalling £1m for next year’s budget. One area of progress was for planning fees where there was scope to increase planning fees. Ideas were being gathered on other matters and MDDC was always open for suggestions.   1. **Members of the public**   Heather from the Earl of Portsmouth Inn suggested that they might want to do something special for the community on Christmas Eve and wanted to know what councillors thought of this. The only thing that might conflict with this would be if the church was holding a Christingle but councillors thought this was a good idea. |
|  | *The Chairman to declare the meeting open* |
| **2223-087** | **FOOTPATH WORKS**  Cllr. Batty reported that the two gates had been fitted and the bills were to be agreed at this meeting. |
| **2223-088** | **DEFIBRILLATOR REPLACEMENT**  The Chairman reported that a training session had taken place with 17 people attending, the majority of which were helpers. It was expected that despite the low attendance that it was important to fit the second defibrillator. The clerk had contacted the NHS contact who runs the contracts and this would be organised when it was necessary. |
| **2223-089** | **ASH DIE-BACK**  The Chairman was getting prices for the removal of three Ash trees next to the playing field. There were concerns about other Ash trees in the village and discussions about what the parish council could do about. Initially, Cllr. Cockram would contact those responsible for potentially infected trees and report back. |
| **2223-090** | **DOG FOULING**  Following an observation from a resident, it was agreed that the parish council would put posters on the website and other social media. The installation of bag dispensers in strategic places to encourage dog owners to pick it up and bin it. The District Council officers can make visits to known offenders and emails would be forwarded to Cllr. Eginton with addresses if possible and he would get some action taken. |
| **2223-091** | **2022-23 CLERKS’ PAY AWARD**  The National Association of Local Councils had just released the pay grades for salaries from 1st April 2022, a copy of which is attached. The pay award amounted to an additional £1,925 to every full-time spinal column point (SCP), which has had the effect of adding £1.00 per hour to the hourly rate of every SCP.  On a proposal by Cllr. Cockram, seconded by Cllr. Martin it was **Resolved** that the new pay scales be used for the clerks salary, paying at an hourly rate of £13.95 effective from 1st April 2022. |
| **2223-092** | **2022-23 BUDGET & PRECEPT**  The clerk summarised the papers he had circulated. He pointed out that, in addition to allowing for uncertain amounts of inflation, the one major addition will be an addition of £2,000 for the costs of the May 2023 Parish Council Election, which might not all be necessary dependent on whether or not enough candidates come forward.  He had produced a number of options for the precept showing increases of zero to 6% - the higher one being an addition of just £1,000.  The main point was to focus on the effect of the precept on the Earmarked and General Reserve.  The Chairman questioned the Verge Cutting budget and whether that had yet been paid for in the current year. The clerk would find out the detail on this line for the next meeting.  Cllr. Cockram reminded councillors that there was a need to find money to do the tree work in the current year, for which there was currently no budget.  Additional budgets would be added for:  Warm Room £500 Shop Money  Tree work £1,500 - £2,000  Coronation £1,000  The clerk would analyse the budget, separating out the one-off extra costs from the ‘fixtures’ so that the precept can be set with a clear distinction about what is being financed from the precept as opposed to the accumulated reserves. This would be available for the next meeting. |
| **2223-093** | **ROYAL TREES**  Cllr. Flavin reported that the WI might want to plant a commemorative tree, which could be one of the three replacements for the diseased Ash Trees. The trees would be Oaks with its Royal links. |
| **2223-094** | **SHOP LEASE**  On a proposal by Cllr. Stewart, seconded by Cllr. Martin it was **Resolved** to accept the quotation from Lindsay Stone to draw up the required lease for the sum of £750 plus disbursements.  The Chairman undertook to get an estate agent to carry out a rental valuation for the shop lease. |
| **2223-095** | **BANK RECONCILIATION**  The 31st October 2022 Bank Reconciliation statement was **Approved**. |
| **2223-096** | **RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET**  The statement of Receipts and Payments compared to Budgets for the period from 1st April 2022 to 31st October 2022 was received and **Approved**. |
| **2223-097** | **RECEIPTS & PAYMENTS SCHEDULE**  On a proposal by Cllr. Batty, seconded by Cllr. Flavin it was **Resolved** that the schedule of payments listed below was **Approved**. |
|  | |  |  |  |  | | --- | --- | --- | --- | | **PAYMENTS** |  |  |  | | **Payment to** | **Services** | **Amount**  **£** | **Payment No.** | | **2022/2023** |  |  |  | | Lilian Jones | Caretaker – November 2022 | 152.08 | SO | | RJ Martin | Salary November 2022 | 472.94 | 2223-20 | | HMRC | Tax Deduction | 118.20 | 2223-20 | | IONOS | Website Domain – November 22 | 4.80 | Card | | IONOS | Email Access – November 22 | 2.40 | Card | | Zoom | Access – November 22 | 14.39 | Card | | Denby Smith | Boiler Repair - Shop | 54.00 | 2223-21 | | E. Simmons | New Taps - Shop | 77.00 | 2223-21 | | IC Woolacott | PROW Installation of New Gate | 492.00 | 2223-22 | | IC Woolacott | PROW Installation of New Gate | 444.00 | 2223-22 | | Lilian Jones | Toilet Rolls | 24.00 | 2223-23 | | Colin & Jack Weeks Fencing | Playing Field Fencing (Sect. 106) | 3,360.00 | 2223-24 | |  |  |  |  | | **RECEIPTS** |  |  |  | | **Receipt from** | **Services** | **Amount**  **£** | **Method** | | **2022/2023** |  |  |  | | MDDC | Precept | 6,783.50 | BGC | | Parish Lands Charity | Defibrillator Donation | 200.00 | FPI | | S. Godly | Defibrillator Coffee Morning | 70.00 | FPI | |
| **2223-098** | **PLANNING APPLICATIONS**  To consider the following Planning Applications and to agree comments: |
|  | 1. **Planning Applications made since the last meeting** |
|  | |  |  |  | | --- | --- | --- | | **Reference** | **Location** | **Proposal** | | 22/01661/FULL | West Hill Chawleigh Chulmleigh | Conversion of threshing barn to residential annex and conversion of  cellar/barn to holiday accommodation  **Decision: No comment** | | 22/01662/LBC | West Hill Chawleigh Chulmleigh | Listed Building Consent for the conversion of threshing barn to residential annex and conversion of cellar/barn to holiday accommodation  **Decision: No comment** | | 22/01949/LBC | Old Hall Chawleigh Chulmleigh | Listed Building Consent to repair two timber roof trusses  **Decision: No comment** | | 22/01925/LBC | Old Hall Chawleigh Chulmleigh | Listed Building Consent for replacement concrete floor in corridor with flagstones and alterations to the appearance of wooden doors, mouldings, window ledges and staircase  **Decision: No comment** |  1. **Decisions made by Mid Devon District Council since the last meeting**  |  |  |  |  | | --- | --- | --- | --- | | **Reference** | **Location** | **Proposal** | **Decision** | | **22/01529/FULL** | Box's Corner Fiddlecott Lane Chawleigh | Erection of an agricultural building (534sqm) for use as TB Isolation Unit for calves | Full Permission |  1. **Other Planning Matters**   Cllr. Flavin observed that there was no planning notice for the Holly House development proposal, the background being that a notice was apparently put on a light column and then taken down again soon after. District Cllr. Eginton would investigate the legality of this and revert back.  The clerk would put up links on the parish council website to the planning portal and to the highways section of the DCC website. Access information would be put in the magazine as well. |
| **2223-099** | **DATE OF NEXT MEETING**  The next meeting of Chawleigh Parish Council is scheduled to be Wednesday 14th December 2022, in Chawleigh Village Hall at 7.30pm. |
| **2223-100** | **CONFIDENTIAL MATTERS**  There were no matters requiring the exclusion of the public and press. |
| **2223-101** | **MEETING CLOSURE**  The meeting closed at 9.55pm. |

Signed:………………………

Print:…………………………

Date:…………………………

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST**