**To: all Members of Chawleigh Parish Council**

For information: County and District Ward Members, press and public

Issue date: Wednesday 2nd November 2022

*The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.*

**There is to be a public presentation by LiveWest at 6.30pm on the proposals it has for the Land off of School Lane.**

You are hereby summoned to attend the meetingof **Chawleigh Parish Council** on **Wednesday 9th November 2022 at 8.00pm,** to be held at: **Chawleigh Village Hall** for the purpose of transacting the business on the following agenda.

**Rob Martin**

**Clerk to Chawleigh Parish Council**

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| **PUBLIC PRESENTATION**  **Wednesday 9th November at 6.30pm** |

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| **LAND OFF SCHOOL CLOSE – LIVEWEST PRESENTATION**  Following the distribution of leaflets around the parish by LiveWest, officers from the housing association will make a presentation on what is being proposed for this site.  This presentation is due to start at 6.30pm and is expected to be concluded by 8pm. Members of the public are encouraged to attend this presentation and will be able to ask whatever questions they have.  The parish council meeting will start when the presentation and question session has concluded, no later than 8.00pm. |

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|  | **PARISH COUNCIL AGENDA** |
| **2223-080** | **APOLOGIES**  **To receive apologies for absence**  Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member’s absence are acceptable. |
| **2223-081** | **DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)**  **To receive declarations of interest in items on the agenda**  Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council’s Code of Conduct, members are required to declare any interests that are not currently entered in the member’s register of interests or if he/she has not notified the Monitoring Officer of it. |
| **2223-082** | **PARISH COUNCILLOR VACANCY**  The parish council now has two vacancies it can fill by co-option. To consider applications made for co-option as a Parish Councillor. |
| **2223-083** | **MINUTES**  To approve, as a correct record, the minutes of the Annual Parish Council Meeting held on 28th September 2022. |
| **2223-084** | **COUNCIL REPORTS** |
|  | 1. **To receive the Clerk’s Report** 2. **To receive the Chairman’s Report** 3. **Other Councillor Reports** – to receive any reports from councillors on matters the council could consider at future meetings and to report on any meetings attended on behalf of the council. |
| **2223-085** | **CHAWLEIGH COMMUNITY TRUST (CCT)**  To receive an update on the CCT activity since the last meeting. |
|  | *The Chairman to declare the meeting closed* |
| **2223-086** | **PUBLIC AND OTHER BODIES’ SESSION**  To hear reports from and allow questions to be asked to District and County Councillors and to take any questions from members of the public.   1. County Councillor 2. District Councillor 3. Members of the public   Any reports previously received from County and District Councillors will be assumed to have been read. |
|  | *The Chairman to declare the meeting open* |
| **2223-087** | **FOOTPATH WORKS**  To receive a report from Cllr. Batty on the current situation regarding the work to be done for which the parish council has P3 grant allocated. |
| **2223-088** | **DEFIBRILLATOR REPLACEMENT**  To hear a report from the Chairman on the defibrillator replacement/addition and an update on fundraising. |
| **2223-089** | **ASH DIE-BACK**  To hear an update on the cost of removing the affected trees. |
| **2223-090** | **DOG FOULING**  To discuss whether there is anything further that can be done about dog fouling in the parish. |
| **2223-091** | **2022-23 CLERKS’ PAY AWARD**  The National Association of Local Councils has just released the pay grades for salaries from 1st April 2022, a copy of which is attached. The pay award amounted to an additional £1,925 to every full-time spinal column point (SCP), which has had the effect of adding £1.00 per hour to the hourly rate of every SCP.  To adopt the pay award and to resolve to pay the clerk accordingly. |
| **2223-092** | **2022-23 BUDGET & PRECEPT**  An analysis of a draft budget and potential precept requirements is attached. To discuss this and decide upon a budget strategy for 2023-24 in the light of the current level of inflation. |
| **2223-093** | **ROYAL TREES**  To hear a proposal from Cllr. Flavin on the planting of trees to commemorate the Coronation of King Charles lll. |
| **2223-094** | **SHOP LEASE**  To consider and agree the quotation from Lindsay Stone to draw up the required lease for the sum of £750 plus disbursements. To consider how the parish council is to obtain a rental valuation in order to start negotiations with the shop for an appropriate agreement. |
| **2223-095** | **BANK RECONCILIATION**  To approve the attached 31st October 2022 Bank Reconciliation statement |
| **2223-096** | **RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET**  To receive the statement of Receipts and Payments compared to Budgets for the period from 1st April 2022 to 31st October 2022 (attached). |
| **2223-097** | **RECEIPTS & PAYMENTS SCHEDULE**  To approve the payment of the invoices on the schedule below for the period since the last meeting, as below: |
|  | |  |  |  |  | | --- | --- | --- | --- | | **PAYMENTS** |  |  |  | | **Payment to** | **Services** | **Amount**  **£** | **Payment No.** | | **2022/2023** |  |  |  | | **Lilian Jones** | **Caretaker – November 2022** | **152.08** | **SO** | | **RJ Martin** | **Salary November 2022** | **472.94** | **2223-20** | | **HMRC** | **Tax Deduction** | **118.20** | **2223-20** | | **IONOS** | **Website Domain – November 22** | **4.80** | **Card** | | **IONOS** | **Email Access – November 22** | **2.40** | **Card** | | **Zoom** | **Access – November 22** | **14.39** | **Card** | |  | **Boiler Repair - Shop** | **54.00** | **2223-21** | |  | **New Taps - Shop** |  | **2223-21** | |  |  |  |  | | **RECEIPTS** |  |  |  | | **Receipt from** | **Services** | **Amount**  **£** | **Method** | | **2022/2023** |  |  |  | | MDDC | Precept | 6,783.50 | BGC | | **Parish Lands Charity** | **Defibrillator Donation** | **200.00** | **FPI** | | **S. Godly** | **Defibrillator Coffee Morning** | **70.00** | **FPI** |   In addition, payments will be made for invoices received since the agenda was set.  Payment items in **bold** will be made following the meeting. |
| **2223-098** | **PLANNING APPLICATIONS**  To consider the following Planning Applications and to agree comments: |
|  | 1. **Planning Applications made since the last meeting** |
|  | |  |  |  | | --- | --- | --- | | **Reference** | **Location** | **Proposal** | | 22/01661/FULL | West Hill Chawleigh Chulmleigh | Conversion of threshing barn to residential annex and conversion of  cellar/barn to holiday accommodation | | 22/01662/LBC | West Hill Chawleigh Chulmleigh | Listed Building Consent for the conversion of threshing barn to residential annex and conversion of cellar/barn to holiday accommodation | | 22/01949/LBC | Old Hall Chawleigh Chulmleigh | Listed Building Consent to repair two timber roof trusses | | 22/01925/LBC | Old Hall Chawleigh Chulmleigh | Listed Building Consent for replacement concrete floor in corridor with flagstones and alterations to the appearance of wooden doors, mouldings, window ledges and staircase |  1. **Decisions made by Mid Devon District Council since the last meeting**  |  |  |  |  | | --- | --- | --- | --- | | **Reference** | **Location** | **Proposal** | **Decision** | | **22/01529/FULL** | Box's Corner Fiddlecott Lane Chawleigh | Erection of an agricultural building (534sqm) for use as TB Isolation Unit for calves | Full Permission |  1. **Other Planning Matters** |
| **2223-099** | **DATE OF NEXT MEETING**  The next meeting of Chawleigh Parish Council is scheduled to be Wednesday 14th December 2022, in Chawleigh Village Hall at 7.30pm. |
| **2223-100** | **CONFIDENTIAL MATTERS**  Section 1 paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 stipulates that a council may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.  The Council to decide whether to close the meeting to the public and press on the basis of any confidential matters that need to be considered. |
| **2223-101** | **MEETING CLOSURE** |