**To: all Members of Chawleigh Parish Council**

For information: County and District Ward Members, press and public

Issue date: Wednesday 4th January 20223

*The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.*

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|  | **PARISH COUNCIL AGENDA** |
| **2223-102** | **APOLOGIES**  **To receive apologies for absence**  Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member’s absence are acceptable. |
| **2223-103** | **DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)**  **To receive declarations of interest in items on the agenda**  Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council’s Code of Conduct, members are required to declare any interests that are not currently entered in the member’s register of interests or if he/she has not notified the Monitoring Officer of it. |
| **2223-104** | **PARISH COUNCILLOR VACANCIES**  Kriss Cottrell had been informed that he had not fulfilled the attendance requirements of councillors and was therefore no longer a councillor. He had responded that he had intended to resign in any case as he was moving out of the village.  The parish council now has three vacancies it can fill by co-option. To consider applications made for co-option as a Parish Councillor. |
| **2223-105** | **MINUTES**  To approve, as a correct record, the minutes of the Annual Parish Council Meetings held on   1. 28th September 2022 (as revised), and 2. 9th November 2022. |
| **2223-106** | **COUNCIL REPORTS** |
|  | 1. **To receive the Clerk’s Report** 2. **To receive the Chairman’s Report** 3. **Other Councillor Reports** – to receive any reports from councillors on matters the council could consider at future meetings and to report on any meetings attended on behalf of the council. |
| **2223-107** | **CHAWLEIGH COMMUNITY TRUST (CCT)**  To receive an update on the CCT activity since the last meeting. |
|  | *The Chairman to declare the meeting closed* |
| **2223-108** | **PUBLIC AND OTHER BODIES’ SESSION**  To hear reports from and allow questions to be asked to District and County Councillors and to take any questions from members of the public.   1. County Councillor 2. District Councillor 3. Members of the public   Any reports previously received from County and District Councillors will be assumed to have been read. |
|  | *The Chairman to declare the meeting open* |
| **2223-109** | **FOOTPATH WORKS**  To receive a report from Cllr. Batty. |
| **2223-110** | **DEFIBRILLATORS**  To hear a receive an update on the progress of the agreements. |
| **2223-111** | **GRIT BINS**  To consider a request by Cllr. Cockram to discuss grit bin provision. |
| **2223-112** | **ASH DIE-BACK – REMOVAL OF INFECTED TREES**  To receive an update on this. |
| **2223-114** | **DOG FOULING**  To discuss whether there is anything further that can be done about dog fouling in the parish. |
| **2223-115** | **2023-24 BUDGET & PRECEPT**  An analysis of a draft budget and potential precept requirements is attached. To discuss this and decide upon a budget strategy for 2023-24 in the light of the current level of inflation. |
| **2223-116** | **CORONATION CELEBRATIONS**  The coronation ok King Charles lll will take place on Saturday 6th May 2023. To consider what form of celebration could be organised in Chawleigh and discuss the possibility of using reserves to fund this. |
| **2223-117** | **SHOP LEASE**  To consider updates on the progress of this lease. |
| **2223-118** | **BANK RECONCILIATION**  To approve the attached 31st December 2022 Bank Reconciliation statement |
| **2223-119** | **RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET**  To receive the statement of Receipts and Payments compared to Budgets for the period from 1st April 2022 to 31st December 2022 (attached). |
| **2223-120** | **RECEIPTS & PAYMENTS SCHEDULE**  To approve the payment of the invoices on the schedule below for the period since the last meeting, as below: |
|  | |  |  |  |  | | --- | --- | --- | --- | | **PAYMENTS** |  |  |  | | **Payment to** | **Services** | **Amount**  **£** | **Payment No.** | | **2022/2023** |  |  |  | | Lilian Jones | Caretaker – December 2022 | 152.08 | SO | | RJ Martin | Salary December 2022 | 332.92 | 2223-24 | | HMRC | Tax Deduction | 83.20 | 2223-24 | | IONOS | Website Domain – December 22 | 4.80 | Card | | IONOS | Email Access – December 22 | 2.40 | Card | | Zoom | Access – December 22 | 14.39 | Card | | Lilian Jones | Caretaker – January 2023 | 152.08 | SO | | RJ Martin | Salary January 2023 | 332.92 | 2223-26 | | HMRC | Tax Deduction | 83.20 | 2223-26 | | IONOS | Website Domain – January 23 | 4.80 | Card | | IONOS | Email Access – January 23 | 2.40 | Card | | Zoom | Access – January 23 | 14.39 | Card | | MDDC | Verge Maintenance 2022/23 | 615.67 | 2223-25 | |  |  |  |  | | **RECEIPTS** |  |  |  | | **Receipt from** | **Services** | **Amount**  **£** | **Method** | | **2022/2023** |  |  |  | | None |  |  |  |   In addition, payments will be made for invoices received since the agenda was set. |
| **2223-121** | **PLANNING APPLICATIONS**  To consider the following Planning Applications and to agree comments: |
|  | 1. **Planning Applications made since the last meeting** |
|  | |  |  |  | | --- | --- | --- | | **Reference** | **Location** | **Proposal** | | None |  |  |  1. **Decisions made by Mid Devon District Council since the last meeting**  |  |  |  |  | | --- | --- | --- | --- | | **Reference** | **Location** | **Proposal** | **Decision** | | 21/01988/FULL | Land at NGR 268201 111840 (North West of Higher Ford House) Chawleigh  Devon | Retention of vehicular access, parking area and gate | Refused | | 22/01528/ARM | Holly House  Chawleigh  Chulmleigh  Devon | Reserved Matters for the erection of 2 dwellings following Outline approval  22/00243/OUT | Refused |  1. **Other Planning Matters** |
| **2223-122** | **DATE OF NEXT MEETING**  The next meeting of Chawleigh Parish Council is scheduled to be Wednesday 22nd February 2023, in Chawleigh Village Hall at 7.30pm. |
| **2223-123** | **CONFIDENTIAL MATTERS**  Section 1 paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 stipulates that a council may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.  The Council to decide whether to close the meeting to the public and press on the basis of any confidential matters that need to be considered. |
| **2223-124** | **MEETING CLOSURE** |