**To: all Members of Chawleigh Parish Council**

For information: County and District Ward Members, press and public

Issue date: Wednesday 21st June 2023

*The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.*

You are hereby summoned to attend the **Meeting** of **Chawleigh Parish Council** on **Wednesday 28th June 2023 at 7.30pm,** in the Jubilee Hall, Chawleigh, for the purpose of transacting the business on the following agenda.

**Rob Martin**

**Clerk to Chawleigh Parish Council**

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|  | **AGENDA** |
| **2324-033** | **APOLOGIES**To receive apologies for absence |
| **2324-034** | **DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)**To receive declarations of interest in items on the agenda  |
| **2324-035** | **MINUTES**To approve, as a correct record, the minutes of the Annual Parish Council Meeting held on 24th May 2023. |
| **2324-036** | **COUNCIL REPORTS** |
|  | 1. **To receive the Clerk’s Report**
2. **To receive the Chairman’s Report**
3. **Other Councillor Reports** – to receive any reports from councillors on matters the council could consider at future meetings and to report on any meetings attended on behalf of the council.
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| **2324-037** | **CHAWLEIGH COMMUNITY TRUST (CCT)**To receive an update on the CCT activity since the last meeting. |
|  | *The Chairman to declare the meeting closed* |
| **2324-038** | **PUBLIC AND OTHER BODIES’ SESSION**To hear reports from and allow questions to be asked to District and County Councillors and to take any questions from members of the public.1. County Councillor
2. District Councillor
3. Members of the public

Any reports previously received from County and District Councillors will be assumed to have been read. |
|  | *The Chairman to declare the meeting open* |
| **2324-039** | **FOOTPATH WORKS**To receive a report from Cllr. Batty.  |
| **2324-040** | **TREES** To hear an update by the chairman on the tree work already undertaken and that which still needs to be addressed. |
| **2324-041** | **CORONATION CELEBRATIONS**To hear an update on the celebrations. |
| **2324-042** | **SHED LEASE**To consider updates on the progress of this lease. The solicitor was awaiting a draft lease from those representing the Parish Lands Charity when last questioned on this. |
| **2324-043** | **BANK RECONCILIATION**To approve the attached 31st May 2023 Bank Reconciliation statement |
| **2324-044** | **RECEIPTS & PAYMENTS COMPARED TO BUDGET**To receive the statement of Receipts and Payments compared to Budgets for the period from 1st April 2023 to 21st June 2023 (attached). |
| **2324-045** | **RECEIPTS & PAYMENTS SCHEDULE**To approve the payment of the invoices on the schedule below for the period since the last meeting, as below: |
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| **PAYMENTS** |  |  |  |
| **Payment to** | **Services** | **Amount****£** | **Payment No.** |
| **2023/2024** |  |  |  |
| Lilian Jones | Caretaker – July 2023 | 152.08 | SO |
| RJ Martin  | Salary July 2023 | 332.92 | 2324-11 |
| HMRC | Tax Deduction | 83.20 | 2324-11 |
| IONOS | Website Domain – June 2023 | 4.80 | Card |
| IONOS | Email Access – June 2023 | 3.60 | Card |
| IONOS | Website Domain – July 2023 | 4.80 | Card |
| IONOS | Email Access – July 2023 | 3.60 | Card |
| Dropbox | Annual Charge  | 95.88 | Card |
| A Branch Above | Grass Cutting  | 216.00 | 2324-10  |
|  |  |  |  |
|  **RECEIPTS** |  |  |  |
| **Receipt from** | **Services** | **Amount****£** | **Method** |
| **2023/2024** |  |  |  |
| S Godley | Defibrillator Contributions | 190.00 | BAC |
| Jane Hall | Shop Rental | 170.76 | BAC |

In addition, payments will be made for invoices received since the agenda was set. |
| **2324-046** | **PLANNING APPLICATIONS**To consider the following Planning Applications and to agree comments: |
|  | 1. **Planning Applications made since the last meeting**
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| **Reference** | **Location** | **Proposal** |
| 23/00673/HOUSE | Butts Cottage, Chawleigh, Chulmleigh | Erection of first floor extension and addition of external door and window to front elevation |
| 23/00888/FULL | Land and Buildings at NGR 268288 112148 (Nethercott) Eggesford | Installation of 40 ground mounted solar panels and erection of battery and invertor store |

1. **Decisions made by Mid Devon District Council since the last meeting**

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| **Reference** | **Location** | **Proposal** | **Decision** |
| 23/00043/MARM | Land at NGR 270904 112818 (The Barton) Belle Vue Chawleigh Devon | Reserved Matters for appearance, scale, landscaping, layout and scale for the erection of 26 dwellings following Outline approval 19/00718/MOUT | Approval of Matters Reserved |

1. **Other Planning Matters**
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| **2324-047** | **DATE OF NEXT MEETING**The next meeting of Chawleigh Parish Council is scheduled to be Wednesday 16th August 2023, in Chawleigh Village Hall at 7.30pm. |
| **2324-048** | **MEETING CLOSURE** |