**To: all Members of Chawleigh Parish Council**

For information: County and District Ward Members, press and public

Issue date: Wednesday 9th August 2023

*The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.*

You are hereby summoned to attend the **Meeting** of **Chawleigh Parish Council** on **Wednesday 16th August 2023 at 7.30pm,** in the Jubilee Hall, Chawleigh, for the purpose of transacting the business on the following agenda.

**Rob Martin**

**Clerk to Chawleigh Parish Council**

|  |  |
| --- | --- |
|  | **AGENDA** |
| **2324-049** | **APOLOGIES**  To receive apologies for absence |
| **2324-050** | **DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)**  To receive declarations of interest in items on the agenda |
| **2324-051** | **MINUTES**  To approve, as a correct record, the minutes of the Parish Council Meeting held on 28th June 2023. |
| **2324-052** | **COUNCIL REPORTS** |
|  | 1. **To receive the Clerk’s Report** 2. **To receive the Chairman’s Report** 3. **Other Councillor Reports** – to receive any reports from councillors on matters the council could consider at future meetings and to report on any meetings attended on behalf of the council. |
| **2324-053** | **CHAWLEIGH COMMUNITY TRUST (CCT)**  To receive an update on the CCT activity since the last meeting. |
|  | *The Chairman to declare the meeting closed* |
| **2324-054** | **PUBLIC AND OTHER BODIES’ SESSION**  To hear reports from and allow questions to be asked to District and County Councillors and to take any questions from members of the public.   1. County Councillor 2. District Councillor 3. Members of the public   Any reports previously received from County and District Councillors will be assumed to have been read. |
|  | *The Chairman to declare the meeting open* |
| **2324-055** | **FOOTPATH WORKS**  To receive a report from Cllr. Batty on the PROW work undertaken and in hand. In addition to receive a report on the promised DCC funding for a new strimmer/brushcutter. |
| **2324-056** | **TREES**  To hear an update by the chairman on the tree work already undertaken and that which still needs to be addressed. |
| **2324-057** | **SHED LEASE**  To consider updates on the progress of this lease. |
| **2324-058** | **SCRIBE ACCOUNTS**  To consider a verbal report on the possibility of adopting the SCRIBE system for the accounts of the parish council. |
| **2324-059** | **BANK RECONCILIATION**  To approve the attached 31st July 2023 Bank Reconciliation statement |
| **2324-060** | **RECEIPTS & PAYMENTS COMPARED TO BUDGET**  To receive the statement of Receipts and Payments compared to Budgets for the period from 1st April 2023 to 31st July 2023 (attached). |
| **2324-061** | **RECEIPTS & PAYMENTS SCHEDULE**  To approve the payment of the invoices on the schedule below for the period since the last meeting, as below: |
|  | |  |  |  |  | | --- | --- | --- | --- | | **PAYMENTS** |  |  |  | | **Payment to** | **Services** | **Amount**  **£** | **Payment No.** | | **2023/2024** |  |  |  | | Lilian Jones | Caretaker – August 2023 | 152.08 | SO | | RJ Martin | Salary August 2023 | 332.92 | 2324-13 | | HMRC | Tax Deduction | 83.20 | 2324-13 | | IONOS | Website Domain – August 2023 | 4.80 | Card | | IONOS | Email Access – August 2023 | 7.20 | Card | | A Branch Above | Grass Cutting | 432.00 | 2324-14 | | SK Parish | PROW Pathway Works | 450.00 | 2324-14 | |  |  |  |  | | **RECEIPTS** |  |  |  | | **Receipt from** | **Services** | **Amount**  **£** | **Method** | | **2023/2024** |  |  |  | | S Godley | Defibrillator Contributions | 160.00 | BAC | | Jane Hall | Shop Rental | 213.45 | BAC | | NatWest Bank | Interest | 4.56 | BAC |   In addition, payments will be made for invoices received since the agenda was set. |
| **2324-062** | **PLANNING APPLICATIONS**  To consider the following Planning Applications and to agree comments: |
|  | 1. **Planning Applications made since the last meeting** |
|  | |  |  |  | | --- | --- | --- | | **Reference** | **Location** | **Proposal** | | 23/01053/FULL | Land at NGR 268209 111511  Eggesford Close Eggesford | Variation of condition 2 of planning permission 21/02448/FULL (Erection of a  dwelling) to allow substitution of approved plans  26th July 2023 | | 23/00360/FULL | Land at NGR 271198 109386  (Woodhaven)  Nymet Rowland  Chenson | Retention of polytunnel  28th July 2023 | | 23/01083/LBC | Turnpike Cottage Chawleigh  Chulmleigh | Listed Building Consent for replacement windows and doors to include replacement of one window with doors on side elevation  4th August 2023 | | 23/00962/HRN | Five Acres  Chawleigh  Chulmleigh | Hedgerow Removal Notice for the removal of 12.67 metres of hedgerow  15th August 2023 | | 23/01200/FULL | Land at NGR 270882 110866  Carpenters Cross Chawleigh | Erection of an agricultural general purpose storage building and formation  of access track  21st August 2023 |  1. **Decisions made by Mid Devon District Council since the last meeting**  |  |  |  |  | | --- | --- | --- | --- | | **Reference** | **Location** | **Proposal** | **Decision** | | 23/00888/FULL | Land and Buildings at NGR 268288 112148 (Nethercott)  Eggesford  Devon | Installation of 40 ground mounted solar panels and erection of battery and invertor store | Approved | | 23/00673/HOUSE | Butts Cottage  Chawleigh  Chulmleigh  Devon | Erection of first floor extension and addition of external door and window to front elevation | Approved | | 23/00624/FULL | Land at NGR 271434 112444  (Barns Court)  Chawleigh  Devon | Erection of lodge for use as holiday let | Approved | | 23/00977/HOUSE | Butterworth  Chawleigh  Chulmleigh  Devon | Erection of first floor extension and conversion of garage to ancillary Accommodation | Approved |  1. **Other Planning Matters**   The consultation on the designation of the Neighbourhood Plan Area is open, finishing on 18th September 2023. |
| **2324-063** | **DATE OF NEXT MEETING**  The next meeting of Chawleigh Parish Council is scheduled to be Wednesday 27th September 2023, in Chawleigh Village Hall at 7.30pm. |
| **2324-064** | **MEETING CLOSURE** |